

## **Check-In Guidelines (updated 8/14/20)**

**We are asking all of our guests to please adhere to the following when arriving/checking in for your appointments:**

- All guests must arrive 15 minutes prior to their scheduled appointment times. Guests receiving ANC Services must arrive 15 minutes prior to their scheduled soak time.
- Please CALL 973-222-1364 or CALL 973-448-9296 to let us know that you have arrived for your appointment. If texting, please include your name and appointment time.
- Once you have notified us of your arrival, we will let you know when you may come to the front door of the salon. - Please be sure that you have filled out our Client Health Questionnaire (found under the COVID tab of our website)
- Your temperature will be taken and recorded
- Once your form has been completed and your temperature taken, you will be asked to wait outside until your stylist is ready for you. You may return to your car or we have seating in front of the salon and along the side of the building in the courtyard.
- Once your stylist is ready, we will let you know and have you enter the salon. All guests must have a face mask on before entering the salon. All guests must use hand sanitizer before entering the salon.

### **During Your Appointment....**

- For Hair Services, your stylist will perform a dry cut and will then proceed with any chemical services requested.
- If you are receiving chemical services, during your processing time you will be asked to either wait in a designated area or outside.
- Your next appointment will be made prior to check out with either your stylist or a receptionist. Please also let us know at this time if you are interested in any At Home Retail Products so that they may be set aside for you.

\*We are asking all of our guests at this time to refrain from touching our retail area so as to reduce surface contamination. We will happily assist you with any products requested and keep them set aside until you are ready to check out.